

## Appendix B - Full Application Checklist

SNC Reference#: \_\_\_\_\_

Project Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

Please mark each box if item is included in the application. Please consult with SNC staff prior to submission if you have any questions about the applicability to your project of any items on the checklist. All applications must include a CD including an electronic file of each checklist item, if applicable. The naming convention for each electronic file is listed after each item on the checklist. (Electronic File Name = EFN: "naming convention". file extension choices)

### Submission requirements for all Category One and Category Two Grant Applications

1.  Completed Application Checklist (EFN: *Checklist.doc,.docx,.or .pdf*)
2.  Table of Contents (EFN: *TOC.doc,.docx, or .pdf*)
3.  Full Application Project Information Form (EFN: *SIform.doc, .docx, or .pdf*)
4.  CCC/Local Conservation Corps Document (EFN: *CCC.pdf*)
5.  Authorization to Apply or Resolution (EFN: *authorization.doc, .docx, or .pdf*)
6.  Narrative Descriptions (EFN: *Narrative.doc or .docx*)
  - a.  Detailed Project Description (5,000 character maximum for section 6a only)  
Project Description including Goals/Results, Scope of Work, Location, Purpose, etc.
  - b.  Workplan and Schedule
  - c.  Restrictions, Technical/Environmental Documents and Agreements
    - Restrictions / Agreements (EFN: *RestAgree.pdf*)
    - Regulatory Requirements / Permits (EFN: *RegPermit.pdf*)
  - d.  Organizational Capacity
  - e.  Cooperation and Community Support
    - Letters of Support (EFN: *LOS.pdf*)
  - f.  Tribal Consultation Narrative (EFN: *tribal.doc, docx*)
  - g.  Long Term Management and Sustainability
    - Long-Term Management Plan (EFN: *LTMP.pdf*)
  - h.  Performance Measures
7. Budget documents
  - a.  Detailed Budget Form (EFN: *Budget.xls, .xlsx*)
8. Supplementary Documents
  - a. Environmental Documentation
    - California Environmental Quality Act (CEQA) documentation (EFN: *CEQA.pdf*)
    - National Environmental Policy Act (NEPA) documentation (EFN: *NEPA.pdf*)
  - b. Maps and Photos
    - Project Location Map (EFN: *LocMap.pdf*)
    - Parcel Map showing County Assessor's Parcel Number(s) (EFN: *ParcelMap.pdf*)

- Topographic Map (EFN: *Topo.pdf*)
- Photos of the Project Site (10 maximum) (EFN: *Photo.jpg, .gif*)
- c. Additional submission requirements for Fee Title Acquisition applications only
  - Acquisition Schedule (EFN: *acqSched.doc, .docx or .pdf*)
  - Willing Seller Letter (EFN: *WillSell.pdf*)
  - Real Estate Appraisal (EFN: *Appraisal.pdf*)
- d. Additional submission requirements for Site Improvement / Restoration Project applications only
  - Land Tenure Documents (EFN: *Tenure.pdf*)
  - Site Plan (EFN: *SitePlan.pdf*)
  - Leases or Agreements (EFN: *LeaseAgmnt.pdf*)

I certify that the information contained in the Application, including required attachments, is accurate, and that I have been authorized to apply for this grant.

\_\_\_\_\_  
Signed (Authorized Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title (print or type)

<b>SIERRA NEVADA CONSERVANCY</b>	
<b>PROPOSITION 1 – Watershed Improvement Program Project Information Form</b>	
<b>SNC REFERENCE #</b>	
<b>PROJECT NAME</b>	
<b>APPLICANT NAME</b> ( <i>Legal name, address, and zip code</i> )	
<b>AMOUNT OF GRANT REQUEST</b>	
<b>TOTAL PROJECT COST</b>	
<b>PROJECT LOCATION</b> ( <i>County with approx. lat/long, center of project area</i> )	
<b>SENATE DISTRICT NUMBER</b>	<b>ASSEMBLY DISTRICT NUMBER</b>
<b>PERSON WITH MANAGEMENT RESPONSIBILITY FOR GRANT CONTRACT</b>	
<i>Name and title:</i>	
<i>Phone:</i>	
<i>Email Address:</i>	
<input type="checkbox"/> Mr.	
<input type="checkbox"/> Ms.	
<b>TRIBAL CONTACT(S) INFORMATION</b>	
<i>Name:</i>	
<i>Phone Number:</i>	
<i>Email address:</i>	
<b>COUNTY ADMINISTRATOR OR PLANNING DIRECTOR CONTACT INFORMATION</b>	
<i>Name:</i>	
<i>Phone Number:</i>	
<i>Email address:</i>	
<b>NEAREST PUBLIC WATER AGENCY CONTACT INFORMATION</b>	
<i>Name:</i>	
<i>Phone Number:</i>	
<i>Email address:</i>	

**Please identify the appropriate project category below and provide the associated details** *(Choose One)*

Category One Site Improvement

Category Two Pre-Project Activities

Category One Acquisition

**Site Improvement/ Acquisition Project Area (for Category One Projects Only)**

Total Acres:

SNC Portion (if different):

**Acquisition Projects Only For Acquisitions Only**

Appraisal Included

**Select one deliverable (for Category Two Projects Only)**

Permit

CEQA/NEPA Compliance

Appraisal

Condition Assessment

Biological Survey

Environmental Site Assessment

Plan

## RESOLUTION 16-01

Of the Board of the Mother Lode Land Trust

February 9, 2016



PO Box 1435

Jackson CA, 95642

(209) 304-8804

[www.motherlodelandtrust.org](http://www.motherlodelandtrust.org)

In the Matter of: A RESOLUTION APPROVING THE ACQUISITION OF GRANT FUNDS FOR THE MOTHER LODE LAND TRUST'S LONG GULCH WATERSHED ENHANCEMENT PLAN UNDER THE SIERRA NEVADA CONSERVANCY'S PROPOSTION 1 GRANT PROGRAM OF 2016.

The following RESOLUTION was duly passed by the Board of Directors of the Mother Lode Land Trust at a regular meeting held February 9<sup>th</sup> 2016, by the following vote:

Ayes: 4

Noes: 0

Abstentions: 0

Absent: 1

Signed and approved by: \_\_\_\_\_

Ellie Routt, Executive Director

WHEREAS, the Legislature and Governor of the State of California have provided Funds for the program shown above; and

WHEREAS, the Sierra Nevada Conservancy (SNC) has been delegated the responsibility for the administration of a portion of these funds through a local assistance grants program, establishing necessary procedures; and

WHEREAS, said procedures established by the Sierra Nevada Conservancy require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the SNC; and

WHEREAS, the Applicant, if selected, will enter into an agreement with the SNC to carry out the project; and

WHEREAS, the Mother Lode Land Trust has identified the Long Gulch Watershed Enhancement Plan as valuable toward meeting its mission and goals.

BE IT HEREBY RESOLVED by the Board of Directors of the Mother Lode Land Trust that this Board:

- Approves the submittal of an application for the Long Gulch Watershed Enhancement Plan; and
- Certifies that Applicant understands the assurances and certification requirements in the application; and
- Certifies that Applicant will have sufficient funds to operate and maintain the resource(s) consistent with the long-term benefits described in support of the application; or will secure the resources to do so; and
- Certifies that Applicant will comply with all legal requirements as determined during the application process; and
- Appoints its Executive Director, Ellie Routt, as agent to conduct all negotiations, execute and submit all documents, including but not limited to: applications, agreements, payment requests, and so on, which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED by the Board of the Mother Lode Land trust on the 9th day of February, 2016.



STATE OF CALIFORNIA

FRANCHISE TAX BOARD  
P.O. BOX 1286  
RANCHO CORDOVA, CA. 95741-1286

March 12, 1991

In reply refer to  
340:G :PTS

AMADOR LAND TRUST  
C/O BOB DEVLIN  
211 HOFFMAN STREET  
JACKSON CA 95642

Purpose : CHARITABLE  
Code Section : 23701d  
Form of Organization : Corporation  
Accounting Period Ending: December 31  
Organization Number :

You are exempt from state franchise or income tax under the section of the Revenue and Taxation Code indicated above.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address also must be reported.

In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012 (a)(2).

You may be required to file Form 199 ( Exempt Organization Annual Information Return) on or before the 15th day of the 5th month (4 1/2 months) after the close of your accounting period. See annual instructions with forms for requirements.

You are not required to file state franchise or income tax returns unless you have income subject to the unrelated business income tax

March 12, 1991  
AMADOR LAND TRUST  
Page 2

under Section 23731 of the Code. In this event, you are required to file Form 109 (Exempt Organization Business Income Tax Return) by the 15th day of the 5th month (4 1/2 months) after the close of your annual accounting period.

If the organization is incorporating, this approval will expire unless incorporation is completed with the Secretary of State within 60 days.

Exemption from federal income or other taxes and other state taxes requires separate applications.

P SHEK  
EXEMPT ORGANIZATION UNIT  
CORPORATION AUDIT SECTION  
Telephone (916) 369-4171

EO :  
cc: SECRETARY OF STATE  
REGISTRY OF CHARITABLE TRUSTS

COPY



**BYLAWS  
OF**

**MOTHER LODE LAND TRUST  
A CALIFORNIA PUBLIC BENEFIT CORPORATION**

**ARTICLE 1  
OFFICES**

**SECTION 1. PRINCIPAL OFFICE**

The principal office of the corporation for the transaction of its business is located at 1324 Jackson Gate Road, Jackson, California 95642.

**SECTION 2. CHANGE OF ADDRESS**

The county of the corporation's principal office can be changed only by amendment of these Bylaws and not otherwise. The Board of Directors may, however, change the principal office from one location to another within the named county by noting the changed address and effective date below, and such changes of address shall not be deemed an amendment of these Bylaws:

\_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

**SECTION 3. OTHER OFFICES**

The corporation may also have offices at such other places, within or without the State of California, where it is qualified to do business, as its business may require and as the board of directors may, from time to time, designate.

**ARTICLE 2  
PURPOSES**

**SECTION 1. OBJECTIVES AND PURPOSES**

The primary objectives and purposes of this corporation shall be to help protect agricultural and range lands, historic and scenic sites and natural habitats.

**ARTICLE 3**  
**DIRECTORS**

**SECTION 1. NUMBER**

The corporation shall have between five (5) and 16 (sixteen) directors and collectively they shall be known as the Board of Directors. The number may be changed by amendment of this Bylaw, or by repeal of this Bylaw and adoption of a new Bylaw, as provided in these Bylaws.

**SECTION 2. POWERS**

Subject to the provisions of the California Nonprofit Public Benefit Corporation law and any limitations in the Articles of Incorporation and Bylaws relating to action required or permitted to be taken or approved by the members, if any, of this corporation, the activities and affairs of this corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board of Directors.

**SECTION 3. DUTIES**

It shall be the duty of the directors to:

- (a) Perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of this corporation, or by these Bylaws;
- (b) Appoint and remove, employ and discharge, and, except as otherwise provided in these Bylaws, prescribe the duties and fix the compensation, if any, of all officers, agents and employees of the corporation;
- (c) Supervise all officers, agents and employees of the corporation to assure that their duties are performed properly;
- (d) Meet at such times and places as required by these Bylaws;
- (e) Register their addresses either physical and/or electronic with the Secretary of the corporation and notices of meetings mailed or emailed to them at such addresses shall be valid notices thereof.
- (f) Any director expecting to be absent from three consecutive Board meetings shall either inform the Directors at a regular meeting or the Secretary by letter prior to the expected absences. Failure to notify the board or the Board Secretary will result in the removal of the director at the time of the third absence.

**SECTION 4. TERMS OF OFFICE**

Each director shall hold office until the next annual meeting for election of the Board of Directors as specified in these Bylaws, and until his or her successor is elected and qualifies.

## **SECTION 5. COMPENSATION**

Directors shall serve without compensation. They shall be allowed reasonable advancement or reimbursement of expenses incurred in the performance of their regular duties as specified in Section 3 of this Article. Directors may not be compensated for rendering services to the corporation in any capacity other than director unless such other compensation is reasonable and is allowable under the provisions of Section 6 of this Article.

## **SECTION 6. RESTRICTION REGARDING INTERESTED DIRECTORS**

Notwithstanding any other provision of these Bylaws, not more than forty-nine percent (49%) of the persons serving on the board may be interested persons. For purposes of this Section, "interested persons" means either:

- (a) Any person currently being compensated by the corporation for services rendered it within the previous twelve (12) months, whether as a full- or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director; or
- (b) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of any such person.

## **SECTION 7. PLACE OF MEETINGS**

Meetings shall be held at the principal office of the corporation and/or at 12200-B Airport Road Jackson, Ca 95642, unless otherwise provided by the board or at such place within or without the State of California which has been designated from time to time by resolution of the Board of Directors. In the absence of such designation, any meeting not held at the principal office of the corporation shall be valid only if held on the written consent of all directors given either before or after the meeting and filed with the Secretary of the corporation or after all board members have been given written notice of the meeting as hereinafter provided for special meetings of the board.

Any meeting, regular or special, may be held by conference telephone, electronic video screen communication, or other communications equipment. Participation in a meeting through use of conference telephone constitutes presence in person at that meeting so long as all directors participating in the meeting are able to hear one another. Participation in a meeting through use of electronic video screen communication or other communications equipment (other than conference telephone) constitutes presence in person at that meeting if all of the following apply:

- a). Each director participating in the meeting can communicate with all of the other directors concurrently;
- b) Each director is provided the means of participating in all matters before the board, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the corporation;
- c) The corporation adopts and implements some means of verifying 1) that all persons participating in the meeting are directors of the corporation or are otherwise entitled to participate in the meeting, and 2) that all actions of, or votes by, the board are taken and cast only by directors and not by persons who are not directors.

## **SECTION 8. REGULAR AND ANNUAL MEETINGS**

Regular meetings of Directors shall be held on the second Tuesday of each month at 3:00 PM, unless such day falls on a legal holiday, in which event the regular meeting shall be held at the same hour and place on the next business day.

If this corporation makes no provision for members, then, at the annual meeting of directors held on the second Tuesday of January, directors shall be elected by the Board of Directors in accordance with this section. Cumulative voting by directors for the election of directors shall not be permitted. The candidates receiving the highest number of votes up to the number of directors to be elected shall be elected. Each director shall cast one vote, with voting being by ballot only.

## **SECTION 9. SPECIAL MEETINGS**

Special meetings of the Board of Directors may be called by the Chairperson of the board, the President/CEO/ED, the Vice Chair, the Secretary, or by any two directors, and such meetings shall be held at the place, within or without the State of California, designated by the person or persons calling the meeting, and in the absence of such designation, at the principal office of the corporation.

## **SECTION 10. NOTICE OF MEETINGS**

Regular meetings of the board may be held without notice. Special meetings of the board shall be held upon four (4) days' notice by first-class mail or forty-eight (48) hours' notice delivered personally or by telephone or e-mail. If sent by mail, the notice shall be deemed to be delivered on its deposit in the mails. Such notices shall be addressed to each director at his or her address as shown on the books of the corporation. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place of the adjourned meeting are fixed at the meeting adjourned and if such adjourned meeting is held no more than twenty-four (24) hours from the time of the original meeting. Notice shall be given of any adjourned regular or special meeting to directors absent from the original meeting if the adjourned meeting is held more than twenty-four (24) hours from the time of the original meeting.

## **SECTION 11. CONTENTS OF NOTICE**

Notice of meetings not herein dispensed with shall specify the place, day and hour of the meeting. The purpose of any board meeting need not be specified in the notice.

## **SECTION 12. WAIVER OF NOTICE AND CONSENT TO HOLDING MEETINGS**

The transactions of any meeting of the board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each director not present signs a waiver of notice, a consent to holding the meeting, or an approval of the minutes thereof. All such waivers, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

## **SECTION 13. QUORUM FOR MEETINGS**

A quorum shall consist of 3 Directors.

Except as otherwise provided in these Bylaws or in the Articles of Incorporation of this corporation, or by law, no business shall be considered by the board at any meeting at which a quorum, as hereinafter defined, is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn. However, a majority of the directors present at such meeting may adjourn from time to time until the time fixed for the next regular meeting of the board.

When a meeting is adjourned for lack of a quorum, it shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted at such meeting, other than by announcement at the meeting at which the adjournment is taken, except as provided in Section 10 of this Article.

The directors present at a duly called and held meeting at which a quorum is initially present may continue to do business notwithstanding the loss of a quorum at the meeting due to a withdrawal of directors from the meeting, provided that any action thereafter taken must be approved by at least a majority of the required quorum for such meeting or such greater percentage as may be required by law, or the Articles of Incorporation or Bylaws of this corporation.

#### **SECTION 14. MAJORITY ACTION AS BOARD ACTION**

Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors, unless the Articles of Incorporation or Bylaws of this corporation, or provisions of the California Nonprofit Public Benefit Corporation Law, particularly those provisions relating to appointment of committees (Section 5212), approval of contracts or transactions in which a director has a material financial interest (Section 5233) and indemnification of directors (Section 5238e), require a greater percentage or different voting rules for approval of a matter by the board.

#### **SECTION 15. CONDUCT OF MEETINGS**

Meetings of the Board of Directors shall be presided over by the President of the Board or, in his or her absence, by the Vice President of the corporation or, in the absence of each of these persons, by the Executive Director or a Chairperson chosen by a majority of the directors present at the meeting. The Secretary of the corporation shall act as secretary of all meetings of the board, provided that, in his or her absence, the presiding officer shall appoint another person to act as Secretary of the Meeting.

#### **SECTION 16. ACTION BY UNANIMOUS WRITTEN CONSENT WITHOUT MEETING**

Any action required or permitted to be taken by the Board of Directors under any provision of law may be taken without a meeting, if all members of the board shall individually or collectively consent in writing to such action. For the purposes of this Section only, "all members of the board" shall not include any "interested director" as defined in Section 5233 of the California Nonprofit Public Benefit Corporation Law. Such written consent or consents shall be filed with the minutes of the proceedings of the board. Such action by written consent shall have the same force and effect as the unanimous vote of the directors. Any certificate or other document filed under any provision of law which relates to action so taken shall state that the action was taken by unanimous written consent of the Board of Directors without a meeting and that the Bylaws of this corporation authorize the directors to so act, and such statement shall be prima facie evidence of such authority.

## **SECTION 17. VACANCIES**

Vacancies on the Board of Directors shall exist (1) on the death, resignation or removal of any director, and (2) whenever the number of authorized directors is increased.

The Board of Directors may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty under Section 5230 and following of the California Nonprofit Public Benefit Corporation Law.

If this corporation has any members, then, if the corporation has less than fifty (50) members, directors may be removed without cause by a majority of all members, or, if the corporation has fifty (50) or more members, by vote of a majority of the votes represented at a membership meeting at which a quorum is present.

If this corporation has no members, directors may be removed without cause by a majority of the directors then in office.

Any director may resign effective upon giving written notice to the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the Attorney General.

Vacancies on the board may be filled by approval of the board or, if the number of directors then in office is less than a quorum, by (1) the unanimous written consent of the directors then in office, (2) the affirmative vote of a majority of the directors then in office at a meeting held pursuant to notice or waivers of notice complying with this Article of these Bylaws, or (3) a sole remaining director. If this corporation has members, however, vacancies created by the removal of a director may be filled only by the approval of the members. The members, if any, of this corporation may elect a director at any time to fill any vacancy not filled by the directors.

A person elected to fill a vacancy as provided by this Section shall hold office until the next annual election of the Board of Directors or until his or her death, resignation or removal from office.

## **SECTION 18. NON-LIABILITY OF DIRECTORS**

The directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

## **SECTION 19. INDEMNIFICATION BY CORPORATION OF DIRECTORS, OFFICERS, EMPLOYEES AND OTHER AGENTS**

To the extent that a person who is, or was, a director, officer, employee or other agent of this corporation has been successful on the merits in defense of any civil, criminal, administrative or investigative proceeding brought to procure a judgment against such person by reason of the fact that he or she is, or was, acting within their capacity, as an agent of the corporation, or has been successful in defense of any claim, issue or matter, therein, such person shall be indemnified against expenses actually and reasonably incurred by the person in connection with such proceeding.

If such person either settles any such claim or sustains a judgment against him or her, then indemnification against expenses, judgments, fines, settlements and other amounts reasonably incurred in connection with such proceedings shall be provided by this corporation but only to the extent allowed by, and in accordance with the requirements of, Section 5238 of the California Nonprofit Public Benefit Corporation Law.

## **SECTION 20. INSURANCE FOR CORPORATE AGENTS**

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the corporation (including a director, officer, employee or other agent of the corporation) against any liability other than for violating provisions of law relating to self-dealing (Section 5233 of the California Nonprofit Public Benefit Corporation Law) asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the corporation would have the power to indemnify the agent against such liability under the provisions of Section 5238 of the California Nonprofit Public Benefit Corporation Law.

## **ARTICLE 4** **OFFICERS**

### **SECTION 1. NUMBER OF OFFICERS**

The officers of the corporation shall be a President, a Secretary, and a Chief Financial Officer who shall be designated the Treasurer. The corporation may also have, as determined by the Board of Directors, a Chairperson of the Board, one or more Vice Presidents, Assistant Secretaries, Assistant Treasurers, or other officers. Any number of offices may be held by the same person except that neither the Secretary nor the Treasurer may serve as the President or Chairperson of the Board.

### **SECTION 2. QUALIFICATION, ELECTION, AND TERM OF OFFICE**

Any person may serve as officer of this corporation. Officers shall be elected by the Board of Directors, at the annual meeting, and each officer shall hold office until he or she resigns or is removed or is otherwise disqualified to serve, has served a one year term or until his or her successor shall be elected and qualified, whichever occurs first.

### **SECTION 3. SUBORDINATE OFFICERS**

The Board of Directors may appoint such other officers or agents as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the Board of Directors.

### **SECTION 4. REMOVAL AND RESIGNATION**

Any officer may be removed, either with or without cause, by the Board of Directors, at any time. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation. Any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.

## **SECTION 5. VACANCIES**

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than that of President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Vacancies occurring in offices of officers appointed at the discretion of the board may or may not be filled as the board shall determine.

## **SECTION 6. DUTIES OF EXECUTIVE DIRECTOR (ED)**

The ED shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

## **SECTION 7. DUTIES OF PRESIDENT OF THE BOARD**

The president of the organization assures the board fulfills its duties. This includes making sure all meetings are held when scheduled and that minutes and business are attended to in an orderly and timely fashion. The president communicates closely with the ED and will relay any wishes or messages to the board. The president tries to increase productivity among board members by holding officers accountable for responsibilities and tasks assigned by the board. The president recruits new board members should a vacancy occur and acts as a spokesperson for the organization as necessary.

## **SECTION 8. DUTIES OF VICE CHAIR**

In the absence of the president of the Board, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions on, the president. The Vice President shall have other powers and perform such other duties as may be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

## **SECTION 9. DUTIES OF SECRETARY**

The Secretary shall:

Certify and keep at the principal office of the corporation the original, or a copy of these Bylaws as amended or otherwise altered to date.

Keep at the principal office of the corporation or at such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors and of members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.

See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.

Be custodian of the records and of the seal of the corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the corporation under its seal is authorized by law or these Bylaws.

Keep at the principal office of the corporation a membership book containing the name and address of each and any members, and, in the case where any membership has been terminated, he or she shall record such fact in the membership book together with the date on which such membership ceased.

Exhibit at all reasonable times to any director of the corporation, or to his or her agent or attorney, on request therefor, the Bylaws, the membership book, and the minutes of the proceedings of the directors of the corporation.

In general, perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or by these Bylaws including the signing of checks, or which may be assigned to him or her from time to time by the Board of Directors.

#### **SECTION 10. DUTIES OF TREASURER**

Subject to the provisions of these Bylaws relating to the "Execution of Instruments, Deposits and Funds," the Treasurer shall:

Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.

Receive, and give receipt for, monies due and payable to the corporation from any source whatsoever.

Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.

Keep and maintain adequate and correct accounts of the corporation's properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Exhibit at all reasonable times the books of account and financial records to any director of the corporation, or to his or her agent or attorney, on request therefor.

Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.

Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.

In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

## **SECTION 11. COMPENSATION**

The salaries of the officers, if any, shall be fixed from time to time by resolution of the Board of Directors, and no officer shall be prevented from receiving such salary by reason of the fact that he or she is also a director of the corporation, provided, however, that such compensation paid a director for serving as an officer of this corporation shall only be allowed if permitted under the provisions of Article 3, Section 6 of these Bylaws. In all cases, any salaries received by officers of this corporation shall be reasonable and given in return for services actually rendered for the corporation which relate to the performance of the charitable or public purposes of this corporation.

## **ARTICLE 5** **COMMITTEES**

### **SECTION 1. EXECUTIVE COMMITTEE**

The Board of Directors may, by a majority vote of directors, designate two (2) or more of its members (who may also be serving as officers of this corporation) to constitute an Executive Committee and delegate to such Committee any of the powers and authority of the board in the management of the business and affairs of the corporation, except with respect to:

- (a) The approval of any action which, under law or the provisions of these Bylaws, requires the approval of the members or of a majority of all of the members.
- (b) The filling of vacancies on the board or on any committee which has the authority of the board.
- (c) The fixing of compensation of the directors for serving on the board or on any committee.
- (d) The amendment or repeal of Bylaws or the adoption of new Bylaws.
- (e) The amendment or repeal or any resolution of the board which by its express terms is not so amendable or repealable.
- (f) The appointment of committees of the board or the members thereof.
- (g) The expenditure of corporate funds to support a nominee for director after there are more people nominated for director than can be elected.
- (h) The approval of any transaction to which this corporation is a party and in which one or more of the directors has a material financial interest, except as expressly provided in Section 5233(d)(3) of the California Nonprofit Public Benefit Corporation Law.

By a majority vote of its members then in office, the board may at any time revoke or modify any or all of the authority so delegated, increase or decrease but not below two (2) the number of its members, and fill vacancies therein from the members of the board. The Committee shall keep regular minutes of its proceedings, cause them to be filed with the corporate records, and report the same to the board from time to time as the board may require.

### **SECTION 2. OTHER COMMITTEES**

The corporation shall have such other committees as may from time to time be designated by resolution of the Board of Directors. Such other committees may consist of persons who are not also members of the board. These additional committees shall act in an advisory capacity only to the board and shall be clearly titled as "advisory" committees.

### **SECTION 3. MEETINGS AND ACTION OF COMMITTEES**

Meetings and action of committees shall be governed by, noticed, held and taken in accordance with the provisions of these Bylaws concerning meetings of the Board of Directors, with such changes in the context of such Bylaw provisions as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular meetings of committees may be fixed by resolution of the Board of Directors or by the committee. The time for special meetings of committees may also be fixed by the Board of Directors. The Board of Directors may also adopt rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

## **ARTICLE 6** **EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS**

### **SECTION 1. EXECUTION OF INSTRUMENTS**

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

### **SECTION 2. CHECKS AND NOTES**

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence of indebtedness of the corporation shall be signed by the Treasurer, by the Secretary or by the Executive Director of the corporation.

### **SECTION 3. DEPOSITS**

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

### **SECTION 4. GIFTS**

The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purposes of this corporation.

## **ARTICLE 7** **CORPORATE RECORDS, REPORTS AND SEAL**

### **SECTION 1. MAINTENANCE OF CORPORATE RECORDS**

The corporation shall keep at its principal office in the State of California:

(a) Minutes of all meetings of directors, committees of the board and, if this corporation has members, of all meetings of members, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;

(b) Adequate and correct books and records of account, including accounts of its properties and business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses;

(c) A record of its members, if any, indicating their names and addresses and, if applicable, the class of membership held by each member and the termination date of any membership;

(d) A copy of the corporation's Articles of Incorporation and Bylaws as amended to date, which shall be open to inspection by the members, if any, of the corporation at all reasonable times during office hours.

## **SECTION 2. CORPORATE SEAL**

The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal shall be kept at the principal office of the corporation. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

## **SECTION 3. DIRECTORS' INSPECTION RIGHTS**

Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation.

## **SECTION 4. MEMBERS' INSPECTION RIGHTS**

If this corporation has any members, then each and every member shall have the following inspection rights, for a purpose reasonably related to such person's interest as a member:

(a) To inspect and copy the record of all members' names, addresses and voting rights, at reasonable times, upon five (5) business days' prior written demand on the corporation, which demand shall state the purpose for which the inspection rights are requested.

(b) To obtain from the Secretary of the corporation, upon written demand and payment of a reasonable charge, an alphabetized list of the names, addresses and voting rights of those members entitled to vote for the election of directors as of the most recent record date for which the list has been compiled or as of the date specified by the member subsequent to the date of demand. The demand shall state the purpose for which the list is requested. The membership list shall be made available on or before the later of ten (10) business days after the demand is received or after the date specified therein as of which the list is to be compiled.

(c) To inspect at any reasonable time the books, records, or minutes of proceedings of the members or of the board or committees of the board, upon written demand on the corporation by the member, for a purpose reasonably related to such person's interests as a member.

## **SECTION 5. RIGHT TO COPY AND MAKE EXTRACTS**

Any inspection under the provisions of this Article may be made in person or by agent or attorney and the right to inspection includes the right to copy and make extracts.

## **SECTION 6. ANNUAL REPORT**

The board shall cause an annual report to be furnished not later than one hundred and twenty (120) days after the close of the corporation's fiscal year to all directors of the corporation and, if this corporation has members, to any member who requests it in writing, which report shall contain the following information in appropriate detail:

- (a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes, for the fiscal year;
- (d) The expenses or disbursements of the corporation, for both general and restricted purposes, during the fiscal year;
- (e) Any information required by Section 7 of this Article.

The annual report shall be accompanied by any report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

If this corporation has members, then, if this corporation receives TWENTY-FIVE THOUSAND DOLLARS (\$25,000), or more, in gross revenues or receipts during the fiscal year, this corporation shall automatically send the above annual report to all members, in such manner, at such time, and with such contents, including an accompanying report from independent accountants or certification of a corporate officer, as specified by the above provisions of this Section relating to the annual report.

## **SECTION 7. ANNUAL STATEMENT OF SPECIFIC TRANSACTIONS TO MEMBERS**

This corporation shall mail or deliver to all directors and any and all members a statement within one hundred and twenty (120) days after the close of its fiscal year which briefly describes the amount and circumstances of any indemnification or transaction of the following kind:

- (a) Any transaction in which the corporation, or its parent or its subsidiary, was a party, and in which either of the following had a direct or indirect material financial interest:
  - (1) Any director or officer of the corporation, or its parent or subsidiary (a mere common directorship shall not be considered a material financial interest); or
  - (2) Any holder of more than ten percent (10%) of the voting power of the corporation, its parent or its subsidiary.

The above statement need only be provided with respect to a transaction during the previous fiscal year involving more than FIFTY THOUSAND DOLLARS (\$50,000) or which was one of a number of transactions with the same persons involving, in the aggregate, more than FIFTY THOUSAND DOLLARS (\$50,000).

Similarly, the statement need only be provided with respect to indemnifications or advances aggregating more than TEN THOUSAND DOLLARS (\$10,000) paid during the previous fiscal year to any director or officer, except that no such statement need be made if such indemnification was approved by the members pursuant to Section 5238(e)(2) of the California Nonprofit Public Benefit Corporation Law.

Any statement required by this Section shall briefly describe the names of the interested persons involved in such transactions, stating each person's relationship to the corporation, the nature of such person's interest in the transaction and, where practical, the amount of such interest, provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.

If this corporation has any members and provides all members with an annual report according to the provisions of Section 6 of this Article, then such annual report shall include the information required by this Section.

## **ARTICLE 8** **FISCAL YEAR**

### **SECTION 1. FISCAL YEAR OF THE CORPORATION**

The fiscal year of the corporation shall begin on the first day of January and end on the last day of December in each year.

## **ARTICLE 9** **AMENDMENT OF BYLAWS**

### **SECTION 1. AMENDMENT**

Subject to any provision of law applicable to the amendment of Bylaws of public benefit nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted as follows:

(a) Subject to the power of members, if any, to change or repeal these Bylaws under Section 5150 of the Corporations Code, by approval of the Board of Directors unless the Bylaw amendment would materially and adversely affect the rights of members, if any, as to voting or transfer, provided, however, if this corporation has admitted any members, then a Bylaw specifying or changing the fixed number of directors of the corporation, the maximum or minimum number of directors, or changing from a fixed to variable board or vice versa, may not be adopted, amended, or repealed except as provided in subparagraph (b) of this Section; or

(b) By approval of the members, if any, of this corporation.

## **ARTICLE 10** **AMENDMENT OF ARTICLES**

### **SECTION 1. AMENDMENT OF ARTICLES BEFORE ADMISSION OF MEMBERS**

Before any members have been admitted to the corporation, any amendment of the Articles of Incorporation may be adopted by approval of the Board of Directors.

### **SECTION 2. AMENDMENT OF ARTICLES AFTER ADMISSION OF MEMBERS**

After members, if any, have been admitted to the corporation, amendment of the Articles of Incorporation may be adopted by the approval of the Board of Directors and by the approval of the members of this corporation.

**SECTION 3. CERTAIN AMENDMENTS**

Notwithstanding the above sections of this Article, this corporation shall not amend its Articles of Incorporation to alter any statement which appears in the original Articles of Incorporation of the names and addresses of the first directors of this corporation, nor the name and address of its initial agent, except to correct an error in such statement or to delete such statement after the corporation has filed a "Statement by a Domestic Non-Profit Corporation" pursuant to Section 6210 of the California Nonprofit Corporation Law.

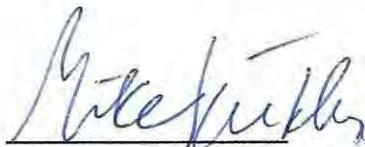
**ARTICLE 11  
PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS**

**SECTION 1. PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS**

No member, director, officer, employee, or other person connected with this corporation, or any private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided, however, that this provision shall not prevent payment to any such person of reasonable compensation for services performed for the corporation in effecting any of its public or charitable purposes, provided that such compensation is otherwise permitted by these Bylaws and is fixed by resolution of the Board of Directors; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the corporation. All members, if any, of the corporation shall be deemed to have expressly consented and agreed that on such dissolution or winding up of the affairs of the corporation, whether voluntarily or involuntarily, the assets of the corporation, after all debts have been satisfied, shall be distributed as required by the Articles of Incorporation of this corporation and not otherwise

**CERTIFICATE**

This is to certify that the foregoing is a true and correct copy of the Bylaws of the corporation named in the title thereto and that such Bylaws were duly adopted by the Board of Directors of said corporation on the date set forth below.

Signature:   
Board President

Date: 8-15-15

1682898

of the State of California

MAR 12 1991

MARCH FONG EU, Secretary of State

ARTICLES OF INCORPORATION

ONE: The name of this corporation is Amador Land Trust.

TWO: This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The specific purpose for which this corporation is organized is to preserve productive lands, scenic areas, natural habitats, and historic and archaeological sites for the benefit of present and future generations.

THREE: The name and address in the State of California of this corporation's initial agent for service of process is Robert C. Devlin, 211 Hoffman Street, Jackson, CA 95642.

FOUR: (a) This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

(b) Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.

(c) No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of, or in opposition to, any candidate for public office.

FIVE: The names and addresses of the persons appointed to act as the initial Directors of this corporation are:

Name	Address
ROBERT HARTMANN,	19501 RED HILL MINE RD, PINE GROVE, CA 95665
STANLEY CUNEO,	1616 JACKSON GATE ROAD, JACKSON, CA 95642
STEPHANIE D'AGOSTINI,	P.O. BOX 114, PLYMOUTH, CA 95669
JANE BARDIN,	P.O. BOX 326, VOLCANO, CA 95689
SUSAN BRAGSTAD,	BOX 79, AMADOR CITY, CA 95601
ROBERT DEVLIN,	211 HOFFMAN STREET, JACKSON, CA 95642

SIX: The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of the organization shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

On the dissolution or winding up of the corporation, its assets remaining after payment of, or provision for payment of, all debts and liabilities of this corporation, shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

Date: December 4, 1990

*Robert Hartmann*  
-----  
Robert Hartmann, Director

*Stephanie D'Agostini*  
-----  
Stephanie D'Agostini, Director

*Stanley Cuneo*  
-----  
Stanley Cuneo, Director

*Jane Bardin*  
-----  
Jane Bardin, Director

*Robert Devlin*  
-----  
Robert Devlin, Director

*Susan Bragstad*  
-----  
Susan Bragstad, Director

We, the above-mentioned initial directors of this corporation, hereby declare that we are the persons who executed the foregoing Articles of Incorporation, which execution is our act and deed.

Robert Hartmann  
Robert Hartmann, Director

Stanley Cuneo  
Stanley Cuneo, Director

Stephanie D'Agostini  
Stephanie D'Agostini, Director

Jane Bardin  
Jane Bardin, Director

Robert Devlin  
Robert Devlin, Director

Susan Bragstad  
Susan Bragstad, Director

**State of California**  
Secretary of State



I, DEBRA BOWEN, Secretary of State of the State of California, hereby certify:

That the attached transcript of 2 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.



**IN WITNESS WHEREOF**, I execute this certificate and affix the Great Seal of the State of California this day of

NOV 15 2007

A handwritten signature in cursive script that reads "Debra Bowen".

DEBRA BOWEN  
Secretary of State

OCT 26 2007

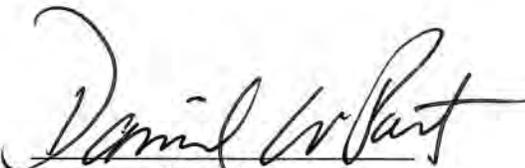
**CERTIFICATE OF AMENDMENT OF ARTICLES OF INCORPORATION  
FOR THE  
AMADOR LAND TRUST**

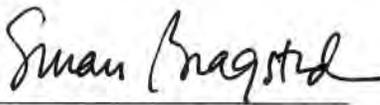
Dan Port and Susan Bragstad certify that:

1. They are the president and the secretary, respectively, of Amador Land Trust, a California nonprofit public benefit corporation.
2. Article One of the articles of incorporation of this corporation is amended to read as follows:  
  
ONE: The name of this corporation is Mother Lode Land Trust.
3. The foregoing amendment of articles of incorporation has been duly approved by the board of directors.
4. The corporation has no members.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

DATED: August 14, 2007.

  
Dan Port, President

  
Susan Bragstad, Secretary

STATE OF CALIFORNIA

DEPARTMENT OF FINANCIAL INSTITUTIONS

CERTIFICATE OF APPROVAL OF NAME

Pursuant to Section 3903 of the Financial Code, I, CAROL D. CHESBROUGH, Interim Commissioner of Financial Institutions of the State of California, do hereby approve the name "**MOTHER LODE LAND TRUST**," as set forth in the attached Certificate of Amendment of Articles of Incorporation for the Amador Land Trust.

Given under my hand and official seal this 23rd day of October, 2007, in the City and County of San Francisco, State of California.

CAROL D. CHESBROUGH  
Interim Commissioner of Financial Institutions

By

  
PATRICK C. CARROLL  
Strategic Support Manager



# Long Gulch

# Watershed Enhancement Plan

**Proposition 1**  
**Category 2 Grant**  
**March 1, 2016**



**Long Gulch Ranch**

**Owned and Operated by:**  
**Mother Lode Land Trust**  
**Groveland, California**

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## Detailed Project Description

The **Mother lode Land Trust (MLLT)** is seeking Proposition 1, Category 2 funds from the Sierra Nevada Conservancy to develop a **Watershed Enhancement Plan** on its 575 acre **Long Gulch Ranch (LGR)** Preserve near Groveland, in Tuolumne County. LGR possesses over 1 mile of Long Gulch and its associated watershed. Long Gulch is the main, natural provider of seasonal water into Pine Mountain Lake, a reservoir maintained by the Groveland Community Services District and a focal point for the Pine Mountain Lake Community. This Reservoir was developed to store water from Hetch Hetchy in order to provide the surrounding community with drinking water. It also serves to enhance wildlife habitat, and provide recreational opportunities for residents and those visiting the Sierra. Additional water from Pine Mountain Lake and the Long Gulch Watershed flows downstream into the Tuolumne River, and then into Don Pedro Reservoir managed by the Turlock Irrigation District, and from there, down into the San Joaquin Delta.

In July of 2015 the MLLT purchased LGR with funds from the WCB for the preservation of Great Gray Owl habitat and the continuation of recreational pursuits. In the short time that we have owned the property, we have begun to see extensive tree mortality due to drought and Pine Bark Beetle infestations. MLLT would like to see a healthy, sustainable forest in the Long Gulch Watershed that would protect neighboring communities from wildfire, increase water infiltration into the soil, reduce greenhouse gas emissions, and sequester more carbon, all while preserving the Great Gray Owl habitat and enhancing recreational opportunities.

Having a healthy, sustainable forest will benefit the watershed on many levels: 1. Thinning the forest and removing excess ladder fuels will protect the watershed from catastrophic wildfire; 2. Thinning the forest canopy also helps to increase snow accumulation on the ground which allows snow to persist and slowly percolate into the soil, contributing to increased water infiltration to improve local groundwater storage. This aligns with **California's Water Action Plan** which discusses the improvement of Groundwater systems. "Well-managed groundwater has the potential to buffer the impacts of climate change on our water systems" (CA's WAP 2015). 3. A healthy, fire protected forest reduces greenhouse gas emissions because fires in the project area would burn with less intensity, saving vegetation and reducing smoke; and 4. A healthy forest sequesters more carbon because healthy plants grow faster, and with reduced ladder fuels, new vegetation has room to establish itself and grow. Studies show that younger trees sequester more carbon than older, more slowly growing trees and the property currently is lacking this younger vegetation.

Landowners in the watershed have already begun hazard tree removal **under Tuolumne County's "Tree Mortality Hazard Tree Removal Plan"** and have secured Emergency Exemptions from Cal Fire. The MLLT would like to join our neighbors in this endeavor but we feel that because of the conservation value placed on the Property by WCB that we need to first develop this **Watershed Enhancement Plan** which addresses long term management of the Property. LGR and its neighbors are the last line of defense against catastrophic wildfire on the eastern

boundary of the Pine Mountain Lake Community which consists of 3,468 individual properties. As the largest private landowner in the watershed, and as a conservation organization, we feel it is our job to act as a mentor and provide an example to other landowners, and share our experience and knowledge and opportunities through this grant. The outreach and educational component of this grant will include gathering information from stakeholders on their wants and needs within the watershed and educating them on forest health, fire safety, water conservation measures, best management practices, and the endangered Great Gray Owl. We would then share this final plan with the stakeholders so that a true watershed wide enhancement effort can occur. This in effect will magnify the SNC funding of this project over a much broader area, possibly the entire watershed.

The **Watershed Enhancement Plan** would include 4 components: 1. The development of a Non-Industrial Timber Management Plan that would address long term forest management, forest health, wildlife habitat, and water quality and quantity; 2. A study of the Great Gray Owl and their associated habitat; 3. An analysis of the current recreational opportunities and future recreation and interpretation needs; and 4. Public outreach and education. The combination of these four things will guide the Land Trust in long term management of the Property and hopefully the Long Gulch watershed as a whole. The MLLT will work with local foresters, biologists, owl experts, the County, Cal Fire, the Fire Safe Council, the Pine Mountain Lake Association and private landowners to develop this plan.

## Work Plan and Schedule

The Mother Lode Land Trust has several “shovel ready” projects that will begin as soon as this Watershed Enhancement Plan is complete. Therefore, we are anxious to start work and have already taken steps to solicit bids for the contract work required for this grant. The MLLT is ready to begin work on this Watershed Enhancement Plan as soon as we are funded.

The first step will be to hire consultants, familiarize them with the property, and explain the grant to them. Once they are hired and we have begun work, the MLLT will hold a public workshop to solicit input on the details that could go into the Watershed Enhancement Plan at Long Gulch Ranch. This could include increased/improved trail system, fuel break, riparian corridor restoration, hazard tree removal, artificial owl nests, day use facilities, etc. After the NTMP, Great Gray Owl Study, and the Recreation Plan have been drafted they will be compiled into the Watershed Enhancement Plan that will serve as the long term management plan for the property and the watershed. Once the Watershed Enhancement Plan is complete there will be a second public workshop to share the results of the plan with neighboring landowners and explain how we will be managing our property. After this second public workshop, we will submit our final grant report to the Sierra Nevada Conservancy.

#	Detailed Project Deliverables	Dates
1	Hire consultants, begin work	July 2016
2	Hold first public workshop (create maps, informational; materials, etc.) – secure volunteers	August 2016
3	Work on NTMP	July-October 2016
4	Work on Great Gray Owl Study	July-September 2016
5	Work on Recreation Study (maps of trails, needed infrastructure, liability, volunteers, management of facilities, funding for recreation, etc.)	August-September 2016
	Submit 6-month Report	December 2016
6	Compile NTMP and studies into the Watershed Enhancement Plan	November 2016-February 2017
8	Finalize the Watershed Enhancement Plan	February 2017
9	Final Public Workshop as a tour of the Property to share the Plan and describe future project areas.	April 2017
10	Submit final report and completed Watershed Enhancement Plan to SNC – Completion of the project.	May 2017

## **Restrictions, Technical/Environmental Documents and Agreements**

There are no property restrictions and/or encumbrances that could adversely impact project completion.

No permits are required for this Category 2 Planning Project. CEQA requirements for on the ground work will be completed as a part of this grant, through the Non-Industrial Timber Management Plan.

### **Organizational Capacity Narrative**

The MLLT has staff and consultants who will carry out the tasks under this grant. MLLT staff will conduct the outreach for the educational and recreational component of this project as well as work with neighboring landowners, during and after the completion of the Plan. MLLT will hire consultants to develop a Non-Industrial Timber Management Plan, study the Great Gray Owl population, and develop a Recreation Plan. Since the MLLT is a small, locally based organization, we feel we have adequate resources and a knowledge of the local community that will enable us to develop a great team to assist us in implementing this grant. MLLT has already spoken with several consultants who are interested in this project. We don't anticipate any delays in starting work as many people are just awaiting the funding to submit their bids for the job.

The Mother Lode Land Trust worked on a previous SNC Grant that mapped our region and prioritized projects. Through this project we hired consultants, held public workshops, worked collaboratively with local organizations, and completed thorough grant reporting. Our Executive Director also has experience in managing fuels reduction projects and grants which entails hiring a Registered Professional Forester, hiring loggers, working with the public, making site visits to make sure the grant parameters are being met, and keeping detailed records of the project.

## **Cooperation and Community Support Narrative**

The County of Tuolumne and the residents of the Pine Mountain Lake subdivision have been in favor of the Land Trust acquiring this property for long term protection. For many years, residents of Tuolumne County have been using this property for hiking, horseback riding, mountain biking, and nature observation. The Pine Mountain Lake Equestrian Center has at least with us to use some of our trails for their trail rides and annual benefit race. Since we acquired the Property, neighbors and "friends" of the Property have been contacting us, asking us how they can get involved in making the Property both environmentally better and better for the public. We have also met with several concerned neighbors about the declining watershed health due to a lack of management and they would like to see a coordinated effort from the large landowners to restore the health of the watershed. Many people also mentioned seeing or hearing the Great Gray Owls and their declining habitat is another local concern. The local Fire Safe Council has a fuel break proposed that runs through the southwest corner of our Property, and we have already visited the site with them. This project can begin once we have a plan in place. The previous landowner also signed an emergency exemption for the removal of dead and dying trees. We have met with his logger and are aware of the problem areas on the property. This emergency exemption is another project we will implement upon the completion of this plan.

### **Tribal Consultation Narrative**

Although we have made contact with the tribe regarding this project, we are not currently involved with the tribe on this project. We have worked with them on other projects in Tuolumne County and we envision developing a strong working relationship that will come out of the work done to develop the Non-Industrial Timber Management Plan. They will also be involved in the public outreach component of this grant and will be welcome to study the property and provide comment to the plan. The contact person for the Tuolumne Band of Miwok Indians is: Jon Otterson, Executive Director (209) 928-5300

### **Long-Term Management and Sustainability Narrative**

The outcome of this project will be a Long Term Management plan in the form of the Long Gulch Watershed Enhancement Plan which will be comprised of a Non-Industrial Timber Management Plan augmented with a study of the Great Gray Owls, a recreation study, and any additional Biological assessments necessary. Upon completion of this Plan MLLT will be able to implement several shovel ready projects (shaded fuel break and emergency, hazard tree removal), as well as implement other projects as their need arises. The purpose of this Watershed Enhancement Plan is to guide the future, long term management of the property.

## Performance Measures

### Required Performance Measures:

**\*Number and Type of Jobs Created:** Anticipate 2-3 temporary jobs and potentially 1 permanent job, depending on the results of the Plan and subsequent funding.

**\*Number and Value of New, Improved, or Preserved Economic Activities:** New and improved recreation, education and information will be possible through this plan. These things will not be actual deliverables of the grant, but the grant will develop a plan to address these.

**\*Number of People Reached:** Develop a Stakeholder Database for Long Gulch through public workshops, direct mailings, and word of mouth. Establish strong working relationships with neighbors and others in the community.

**\*Resources Leveraged for the Sierra Nevada:** Volunteer hours and/or in-kind contributions.

### Alternative Performance Measures:

**Number of Collaboratively Developed Plans:** Develop a Non-Industrial Timber Management Plan, perform a study of the Great Gary Owl, and develop a recreation study. All of which will be shared with other landowners in the Long Gulch Watershed. Also find other plans for the watershed that may be pertinent to our project (fuel breaks, etc).

**Percent of Pre-Project and Planning Efforts Resulting in Project Implementation:** Fuel Break, emergency tree hazard reduction, trails improvement, etc.



**SIERRA NEVADA CONSERVANCY**  
**SNC Watershed Improvement Program - DETAILED BUDGET FORM**

**Project Name: Long Gulch Watershed Enhancement Plan**  
**Applicant: Mother Lode Land Trust**

<b>SECTION ONE DIRECT COSTS</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>	<b>Year Four</b>	<b>Year Five</b>	<b>Total</b>
<i>Project Management Costs</i>	\$4,000.00					\$4,000.00
<i>NTMP</i>	\$45,000.00					\$45,000.00
<i>Owl Study</i>	\$7,000.00					\$7,000.00
<i>Recreation Plan</i>	\$5,000.00					\$5,000.00
Workshops	\$3,000.00					\$3,000.00
Mileage	\$1,500.00					\$1,500.00
						\$0.00
<b>DIRECT COSTS SUBTOTAL:</b>	\$65,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,500.00

<b>SECTION TWO PARTIAL INDIRECT COSTS</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>	<b>Year Four</b>	<b>Year Five</b>	<b>Total</b>
<i>website and social media updates</i>	\$1,000.00					\$1,000.00
<i>Maps, brochures, meeting materials</i>	\$2,000.00					\$2,000.00
<i>Reporting, Perf Measures, Invoice Billing</i>	\$2,000.00					\$2,000.00
						\$0.00
<b>INDIRECT COSTS SUBTOTAL:</b>	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
<b>PROJECT TOTAL:</b>	\$68,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,500.00

<b>SECTION THREE Administrative Costs (Costs may not exceed 15% of the above listed Project costs) :</b>						<b>Total</b>
<i>*Organization operating/overhead costs</i>	\$4,500.00					\$4,500.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>ADMINISTRATIVE TOTAL:</b>	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00
<b>SNC TOTAL GRANT REQUEST:</b>	\$73,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

<b>SECTION FOUR OTHER PROJECT CONTRIBUTIONS</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>	<b>Year Four</b>	<b>Year Five</b>	<b>Total</b>
<i>List other funding or in-kind contributors to project (i.e. Sierra Business Council, Department of Water Resources, etc.)</i>						
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
<b>Total Other Contributions:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**NOTE:** The categories listed on this form are examples and may or may not be an expense related to the project. Rows may be added or deleted on the form as needed. Applicants should contact the SNC if questions arise.

## Appendix F - CEQA/NEPA Compliance Form

(California Environmental Quality Act & National Environmental Policy Act)

*Instructions: All applicants must complete the CEQA compliance section. Check the box that describes the CEQA status of the proposed project. You must also complete the documentation component and submit any surveys, and/or reports that support the checked CEQA status.*

*If NEPA is applicable to your project, you must complete the NEPA section in addition to the CEQA section. Check the box that describes the NEPA status of the proposed project. Submit any surveys, and/or reports that support the NEPA status. For both CEQA and NEPA, submittal of permits is only necessary if they contain conditions providing information regarding potential environmental impacts.*

*NOTE: Effective July 1, 2015, AB52 compliance is required.*

### **CEQA STATUS**

#### **(All applicants must complete this section)**

*Check the box that corresponds with the CEQA compliance for your project. The proposed action is either Categorical Exempt from CEQA, requires a Negative Declaration, Mitigated Negative Declaration, or an Environmental Impact Report per CEQA.*

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#### **Categorical Exemption or Statutory Exemption**

*If a project is exempt from CEQA, all applicants, including public agencies that provide a filed Notice of Exemption, are required to provide a clear and comprehensive description of the physical attributes of the project site, including potential and known special-status species and habitat, in order for the SNC to make a determination that the project is exempt. A particular project that ordinarily would fall under a specific category of exemption may require further CEQA review due to individual circumstances, i.e., it is within a sensitive location, has a cumulative impact, has a significant effect on the environment, is within a scenic highway, impacts an historical resource, or is on a hazardous waste site. Potential cultural/archaeological resources must be noted, but do not need to be specifically listed or mapped at the time of application submittal. Backup data informing the exemption decision, such as biological surveys, Cultural Information Center requests, research papers, etc. should accompany the full application. Applicants anticipating the SNC to file an exemption should conduct the appropriate surveys and submit an information request to an office of the California Historical Resources Information System (CHRIS).*

1. Describe how your project complies with the requirements for claiming a Categorical or Statutory Exemption per CEQA:

2. If your organization is a state or local governmental agency, submit a signed, approved Notice of Exemption (NOE) documenting the use of the Categorical Exemption or Statutory Exemption, along with any permits, surveys, and/or reports that have been completed to support this CEQA status. The Notice of Exemption must bear a date stamp to show that it has been filed with the State Clearinghouse and/or County Clerk, as required by CEQA.
3. If your organization is a nonprofit, there is no other California public agency having discretionary authority over your project, and you would like the SNC to prepare a NOE for your project, let us know that and list any permits, surveys, and/or reports that have been completed to support the CEQA status. All supplementary documentation must be provided to the SNC before the NOE can be prepared.

- 
- Negative Declaration OR**  
 **Mitigated Negative Declaration**

*If a project requires a Negative Declaration or Mitigated Negative Declaration, then applicants must work with a qualified public agency, i.e., one that has discretionary authority over project approval or permitting, to complete the CEQA process.*

1. Describe how your project complies with the requirements for the use of a Negative Declaration or a Mitigated Negative Declaration per CEQA:

2. Submit the approved Initial Study and Negative Declaration/Mitigated Negative Declaration along with any Mitigation Monitoring or Reporting Plans, permits, surveys, and/or reports that have been completed to support this CEQA status. The IS/ND/MND must be accompanied by a signed, approved Notice of Determination, which must bear a date stamp to show that it has been filed with the State Clearinghouse and/or County Clerk, as required by CEQA.

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**Environmental Impact Report**

*If a project requires an Environmental Impact Report, then applicants must work with a qualified public agency, i.e., one that has discretionary authority over project approval or permitting, to complete the CEQA process.*

1. Describe how your project complies with the requirements for the use of an Environmental Impact Report per CEQA:

2. Submit the Draft and Final Environmental Impact Report along with any Mitigation Monitoring or Reporting Plans, permits, surveys, and/or reports that have been completed to support this CEQA status. The EIR documentation must be accompanied by a signed, approved Notice of Determination, which must bear a date stamp to show that it has been filed with the State Clearinghouse and/or County Clerk, as required by CEQA.
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## **NEPA STATUS**

*Check the box that corresponds with the NEPA compliance for your project.*

**Categorical Exclusion**

Submit the signed, approved Decision Memo and Categorical Exclusion, as well as documentation to support the Categorical Exclusion, including any permits, surveys, and/or reports that have been completed to support this NEPA status.

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**Environmental Assessment & Finding of No Significant Impact**

Submit the signed, approved Environmental Assessment and Finding of No Significant Impact along with any permits, surveys, and/or reports that have been completed to support this NEPA status.

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**Environmental Impact Statement**

Submit the Draft and approved, Final Environmental Impact Statement, along with the Record of Decision and any permits, surveys, and/or reports that have been completed to support this NEPA status.

# Tuolumne County, California



16E., M.D.B.&M.

Section Boxing  
R/S 10-49

Bk.93

01

54-012  
54-000

COC 2002023995

Par.10  
63  
40.08±

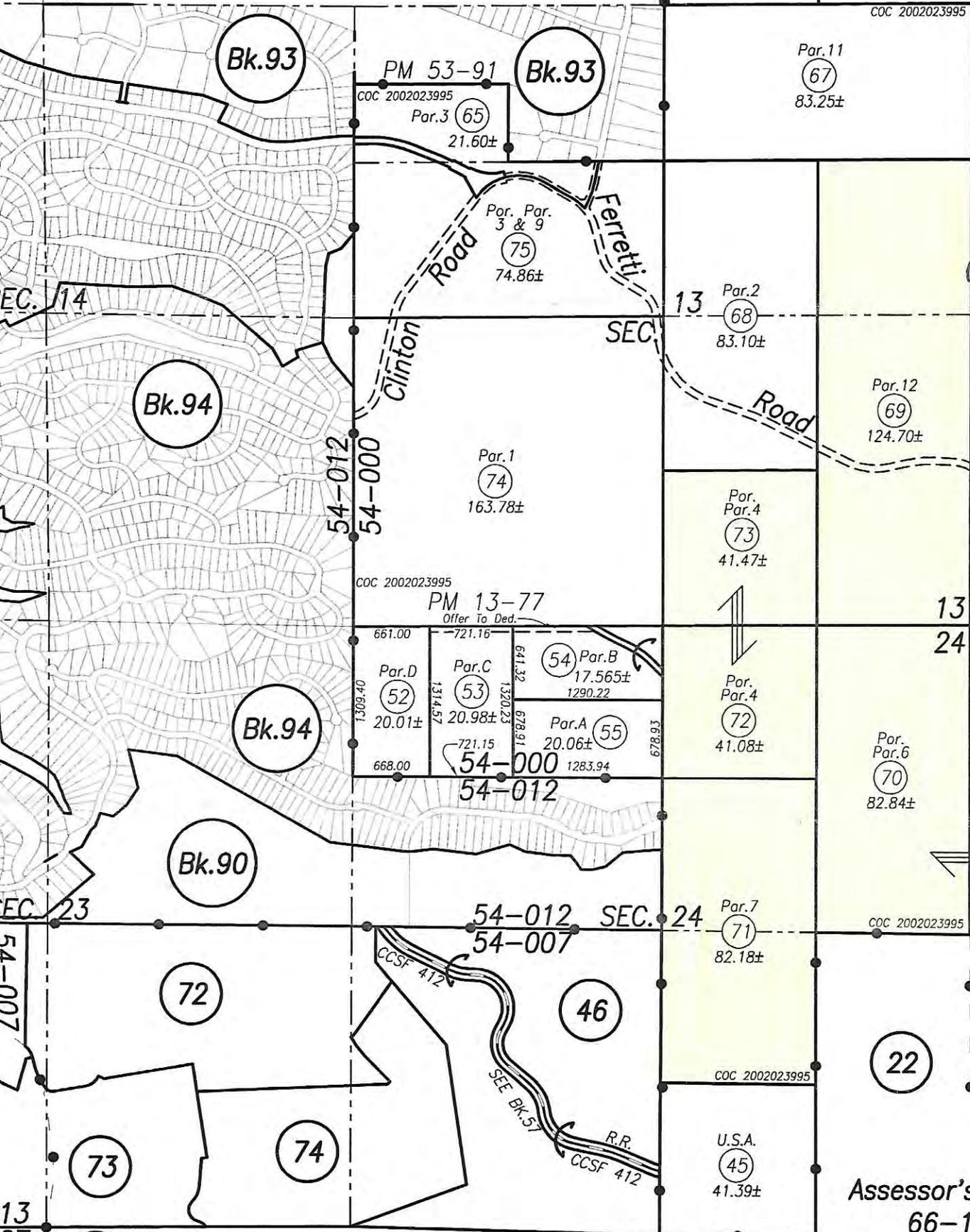
Tax Rate Area

54-000  
54-007  
54-013  
54-019

66-16

22

1" = 1200'



066-160-69  
-70  
-71  
-72  
-73

22

66

22

13 18  
24 19

54-000  
54-020

Assessor's Map  
66-16

County of Tuolumne, Calif.  
1949

17

52

17

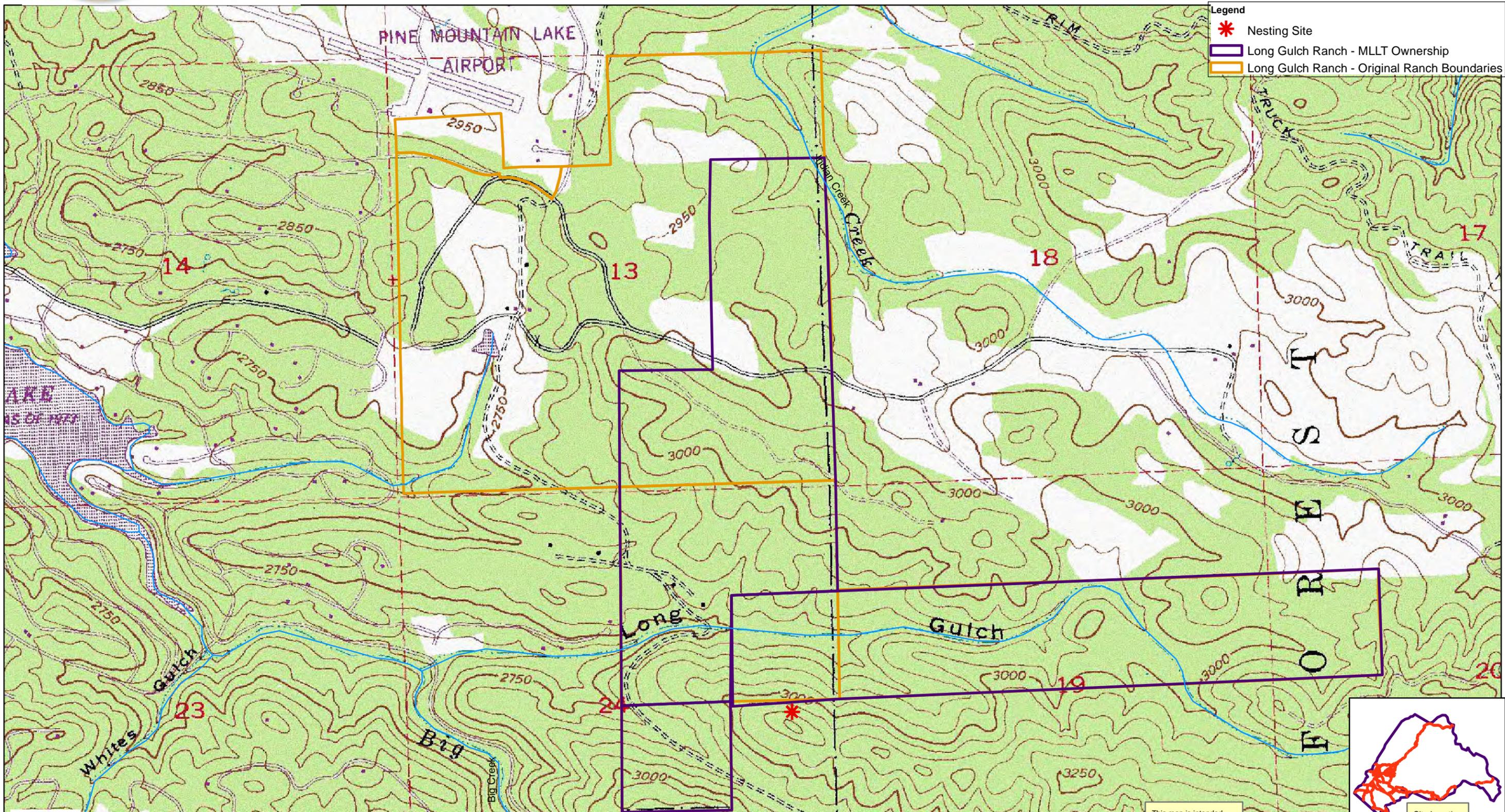
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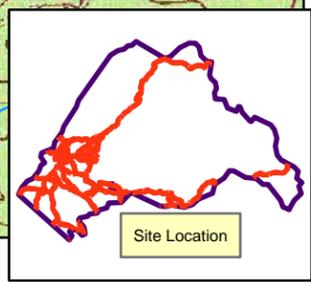


**MLLT**  
MOTHER LODE  
LAND TRUST

# Long Gulch Ranch - Topo



- Legend**
- \* Nesting Site
  - Long Gulch Ranch - MLLT Ownership
  - Long Gulch Ranch - Original Ranch Boundaries



Jackson Local Partnership Office  
Drawn by: AR  
Date: September 10, 2015

0 350 700 1,400 2,100 2,800 Feet

1 inch = 1,167 feet

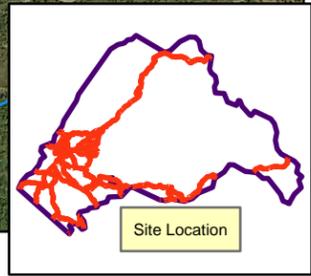
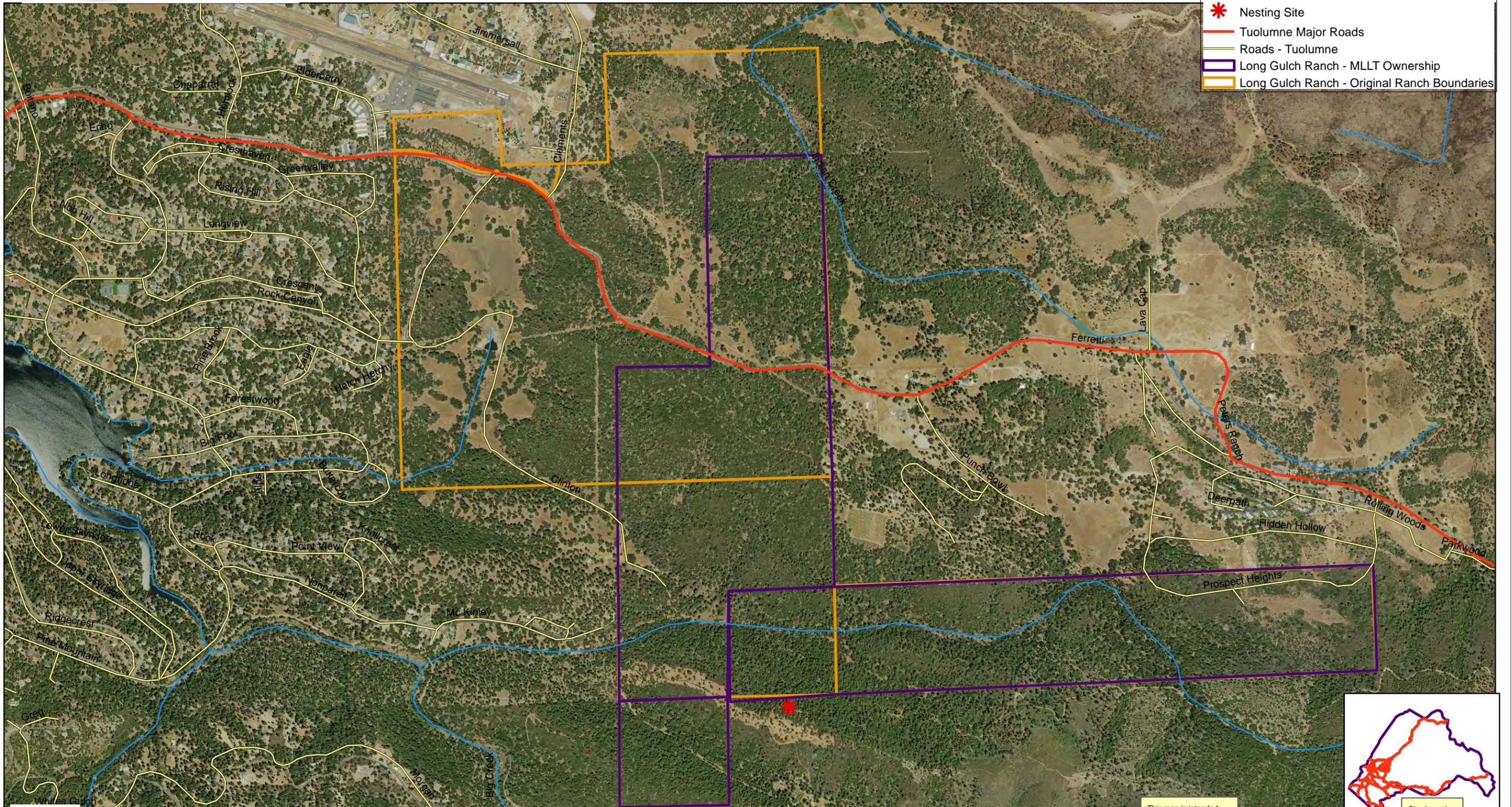
This map is intended for planning purposes only and does not represent a legal survey.





# Long Gulch Ranch - 2014 Aerial

- Legend**
- Nesting Site
  - Tuolumne Major Roads
  - Roads - Tuolumne
  - Long Gulch Ranch - MLLT Ownership
  - Long Gulch Ranch - Original Ranch Boundaries



Jackson Local Partnership Office  
 Drawn by: AR  
 Date: September 10, 2015



1 inch = 1,167 feet

This map is intended for planning purposes only and does not represent a legal survey.



Typical trail signage throughout property.



Hiking the trail alongside Long Gulch. SE area of the Property



Patch of dying understory vegetation in the NE Property corner.



Patch of dying trees along southern property boundary.



Brush field along southern property boundary.



Oak Woodland at the north end of the property.



Entrance to the Property on the western property boundary.

